

# THE SCHOOL BOARD OF JACKSON COUNTY



Lee W. Miller  
Superintendent of Schools

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To Whom It May Concern:

It is my pleasure to write this letter of reference for the Portolan Group. The Portolan Group assisted the Jackson County School Board in the Request for Proposal (RFP) process for acquiring a Food Service management company on two occasions, first in 2004, and more recently during 2009. I worked closely with Mr. Terry Burgess of the Portolan Group during both bid requests. Mr. Burgess is knowledgeable of school food service and provided insight into the overall process. In addition to managing the RFP process, the Jackson County School Board contracted with the Portolan Group to provide assistance in monitoring the contract from 2004 through 2008.

The Portolan Group provided a level of expertise that proved to be very beneficial in making the Jackson County School Food Service program a successful program. I am pleased to submit this letter of reference for The Portolan Group based on my past experience with them.

Sincerely,

H. Larry Moore  
Deputy Superintendent

**Terry E. Nichols**  
District 1

**Kenneth R. Griffin**  
District 2

**Betty B. Duffee**  
District 3

**Chris M. Johnson**  
District 4

**Charlotte M. Gardner**  
District 5